

BURTON BRADSTOCK PARISH COUNCIL

The Reading Room, High Street, Burton Bradstock, Bridport, DT6 4QA.



Email: theclerk@burtonbradstockparishcouncil.org
Website: www.burtonbradstockparishcouncil.org



Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting of Burton Bradstock Parish Council to be held on:

**Wednesday 1st November 2023, commencing at 7.30pm
at The Reading Room, High Street, Burton Bradstock, Bridport DT6 4QA.**

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive any apologies for absence from Council members.
2. **DISCLOSURE OF INTERESTS**
To receive any disclosure by members of non-pecuniary interests in agenda items.
3. **MINUTES**
To approve and sign as a correct record the Minutes of the Parish Council meeting held on 4th October 2023.
4. **MATTERS ARISING**
Matters arising from the above minutes – current actions.
 - a. Email has been sent to Freshwater regarding lack of signage – no response as yet.
 - b. Email has been sent to National Trust regarding more warnings on the beach.
 - c. Emails sent to Rotary asking for donations towards defibrillator – no response as yet.
 - d. Bond has been invested for further year with Unity Trust – forms need to be completed to change previous clerk's name.
 - e. Clerk has emailed ROW to highlight the risks now the kissing gate is no longer there, especially to the Forest School children.
5. **PUBLIC FORUM**
An opportunity for members of the public to make a comment/statement or ask questions (maximum 15 minutes).
6. **CHAIRMAN'S REPORT**
To receive a report from the Parish Council Chairman.
7. **DORSET COUNCIL MATTERS**
To receive a report from Cllr Mark Roberts.
8. **PLANNING MATTERS**
To Consider any planning applications, appeals or enforcements in circulation.
 - a. P/FUL/2023/01964 – Forest & Tree care Ltd – comments by 30.10.23.
 - b. P/HOU/2023/05794 – 16 Beach Road – comments by 08.11.23.
 - c. P/PABA/2023/06029 – Land off Bennetts Hill – information purposes only.
 - d. P/TRC/2023/06123 – 22 Norburton – information purposes only.
9. **FINANCIAL MATTERS**
 - a. To consider the finance reports and payments list for approval.
 - b. To consider request from Bridport Citizens Advice Bureau (CAB) for financial assistance - update – last payment December 2021 £150.
 - c. To consider request from BLAP for funding contribution.
 - d. To agree proposed date of 7th November for next F&GP meeting.

10. CLERK UPDATE

- a. Replacement bench for Play area in place – thanks to John Lewis.
- b. Update on grant application to Wessex Water Community Fund.

11. PARISH COUNCIL PROPERTY

To consider and agree any actions in relation to Parish Council property:

- a. The Reading Room – recommence discussions after F&GP meeting.
- b. Play area & Recreation Field
 - Maintenance updates – quotes requested following play area safety report.
 - Quote requested for replacement of handrail.
 - Contractor access issues for grass cutting – update from Dorset Council has been requested.
 - Grounds maintenance contract – update
 - Playing Field hedge/fence line improvements – update
- c. Allotments
 - To consider project to install a water tank and pump at the allotments – next step
 - To receive and approve updated allotment obligations.
 - Discuss allotment increase for new period.
- d. Corncrake
 - To receive any updates from the Corncrake management Working Group – verbal update.
- e. The Post office and Village Shop
 - Replacement of Post office shop sign (waiting for area to be cleared) – update

12. OTHER COUNCIL MATTERS

To consider and agree any actions in relation to other council matters;

- a. To receive any updates from the Burton Bradstock Road safety Working Group – report from Cllr ward.
- b. New website and gov.uk emails – update
- c. Defibrillator – update – enquiries have been made regarding training.
- d. Bredy Road (Larkfield caravan park) bin relocation has been requested – update.
- e. Village Volunteers “Thank you” meal confirmed for 31st October at the Three Horseshoes 6.30pm.
- f. Communications – To consider items for the December BVN (deadline 10th November).
- g. Village Survey – update.

13. CORRESPONDENCE RECEIVED

To consider and agree any actions in relation to correspondence received:

14. OPEN PUBLIC FORUM

An opportunity for members of the public to make a comment/statement or ask questions (maximum 15 minutes).

15. DATE OF NEXT MEETING

Wednesday 6th December 2023

Signed by the Clerk: *Leanne Way*

Dated: 26th October 2023