

BURTON BRADSTOCK PARISH COUNCIL

The Reading Room, High Street, Burton Bradstock, Bridport, DT6 4QA.



Email: theclerk@burtonbradstockparishcouncil.org

Website: www.burtonbradstockparishcouncil.org



Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting of Burton Bradstock Parish Council to be held on:

**Wednesday 3rd January 2024, commencing at 7.30pm
at The Reading Room, High Street, Burton Bradstock, Bridport DT6 4QA.**

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive any apologies for absence from Council members.
2. **DISCLOSURE OF INTERESTS**
To receive declarations of interests or grants of dispensation.
3. **MINUTES**
To approve and sign as a correct record the Minutes of the Parish Council meeting held on 6th December 2023.
4. **MATTERS ARISING**
Matters arising from the above minutes – current actions.
 - Ongoing follow up to flooding issues in the village and the need of regular maintenance (Cllr Mark Roberts investigating).
5. **PUBLIC FORUM**
An opportunity for members of the public to make a comment or statement on agenda items only (maximum 15 minutes).
6. **CHAIR'S REPORT**
To receive a report from the Parish Council Chair.
7. **DORSET COUNCIL MATTERS**
To receive a report from Cllr Mark Roberts.
8. **PLANNING MATTERS**
To Consider any planning applications, appeals or enforcements in circulation.
 - a. P/TRC/2023/07252 – The Rookery Church Street Tree Works – information purposes only.
 - b. P/TRC/2023/07334 – Shadrach Barn Tree Works – information purposes only.
 - c. P/LBC/2023/07234 – 62 Donkey Lane – listed building consent – comments by 8th January.
 - d. P/HOU/2023/07163– 22 Norburton – planning permission - comments by 5th January.
 - e. Modification Order: T732 – Addition of public footpath at West Walk - comments by 10th Feb.
 - f. Rights of Way Consultation: T589 – add footpaths West Cliff Estate – comments by 10th Feb.
9. **FINANCIAL MATTERS**

All papers circulated prior to the meeting.

- a. To consider the finance reports and payments list for approval.
- b. To approve the bank reconciliation.
- c. To approve the budget set for 24/25 precept.

10. PARISH COUNCIL PROPERTY

To consider and agree any actions in relation to Parish Council property:

- a. The Reading Room
 - To consider setting up a sub-committee to discuss the future improvements of the Reading Room.
- b. Play area & Recreation Field
 - Quotes for new zip wire.
 - Replacement of Handrail – Dorset Council have repaired with timber posts and rail.
 - Contractor access issues – Several updates requested but none received as yet.
 - Grounds maintenance update – quotes to be discussed.
 - Playing Field hedge/fence line improvements – update if Ben is still available to carry out the topping with help from volunteers.
 - Loose timber post showing dog warning sign – BBPC responsibility to repair.
- c. Allotments
 - To consider project to install a water tank and pump at the allotments – waiting for response to email sent to Wessex Water.
 - New tenants have been contacted – 2 plots still available.
- d. Corncrake
 - To receive any updates from the Corncrake Management Working Group.

11. OTHER COUNCIL MATTERS

To consider and agree any actions in relation to other council matters.

- a. To receive any updates from the Burton Bradstock Road Safety Working Group
 - To agree a speed survey at a different time of year to see if this results in qualifying for a SID.
- b. Defibrillator
 - Installation update.
 - Great response to the defib training sessions on Saturday 6th January, both sessions are full.
- c. Permit access and use of Corncrake on behalf of the Environment Agency.
- d. Installation of Electrical Vehicle Charging Point in the village – discuss possible locations & briefing for residents.
- e. Communications – To consider items for the February BVN (deadline 12th January).
- f. Village Survey – update.

12. CORRESPONDENCE RECEIVED

To consider and agree any actions in relation to correspondence received:

- a. Email from West Dorset Leisure Holidays regarding the marker on Bredy Road, they suggest it is moved as it is not visible and would also like some more signage warning about deep water.
- b. A letter with a few suggestions of improvements for the village– copy circulated.
- c. Ongoing correspondence with a resident regarding the 24/25 precept – resident has advised attendance at the PC meeting & will read email out in public forum part of the agenda.

13. OPEN PUBLIC FORUM

An opportunity for members of the public to make a comment or statement (maximum 15 minutes).

14. DATE OF NEXT MEETING

Wednesday 7th February 2024.