

BURTON BRADSTOCK PARISH COUNCIL

The Reading Room, High Street, Burton Bradstock, Bridport, DT6 4QA.



Email: clerk@burtonbradstock-pc.gov.uk
Website: www.burtonbradstock-pc.gov.uk



Dear Councillor,

You are hereby summoned to attend the Annual Parish Council Meeting of Burton Bradstock Parish Council to be held on:

**Wednesday 15th May 2023, commencing at 7.30pm
at The Reading Room, High Street, Burton Bradstock, Bridport DT6 4QA.**

AGENDA

1. To elect the Chair for 2024-25 and sign the Acceptance of Office
2. To elect the Vice Chair for 2024-25 and sign the Acceptance of Office
3. To receive apologies for absence
4. To receive declarations of interest and grants of dispensation
5. To approve the minutes of the Parish Council meeting held on 3rd April 2024
6. Matters arising from the above minutes
 - Andrew Proberts – Flood Risk Management at Dorset Council will be a guest speaker at our Annual Parish Meeting on the 29th.
7. Public Forum (maximum 15 minutes) - an opportunity for members of the public to make a comment or statement on agenda items only
8. To appoint/reaffirm Councillors roles and responsibilities and appoint/reaffirm representatives to outside groups/organisations
9. To confirm the dates, time and place of Parish Council meetings for the next 12 months
10. Chairman's Announcements
11. Planning Matters
12. Financial Matters
 - All papers circulated prior to the meeting.
 - a. To consider the finance reports and payments list for approval.
 - b. To approve the bank reconciliation.
 - c. To agree the appointment of Paul Reynolds for the yearly internal audit.
 - d. Consider donation for the BVN.
 - e. Consider donation for the Candles on St Catherine's Hill Project.
 - f. Consider donation for Bridport & District Citizens Advice.
13. Dorset Council Matters - Report from Cllr Sally Holland

14. Policies
The following policies have been updated with the NALC model regulations and recommended for adoption.
 - a. Standing orders
 - b. Financial regulations
 - c. Sub-committee/Working Group terms
15. Dorset Police Matters – Report from PCSO Alex Bishop
16. Parish Council Property
To consider and agree any actions in relation to Parish Council property:
 - a. Corncrake
To receive any updates from the Corncrake Working Group
 - b. Volunteers
To receive an update from Peter Tompkins
17. Council Matters
To consider and agree any actions in relation to Council Matters:
 - a. To receive any updates from the Road Safety Working Group.
 - b. DAPTC Councillor training – Update for previous councillors and new.
 - c. D-Day Celebrations – update from Cllr Stevens.
18. Clerks Report
19. Open Public Forum (maximum 15 minutes) - an opportunity for members of the public to make a comment or statement
20. Date of Next Meeting: Wednesday 5th June 2024

Signed by the Clerk: *Leanne Way*

Dated: 9th May 2024