



BURTON BRADSTOCK PARISH COUNCIL AGENDA

The Reading Room, High Street, Burton Bradstock, Bridport, DT6 4QA.

Email: clerk@burtonbradstock-pc.gov.uk

Website: www.burtonbradstock-pc.gov.uk

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting of Burton Bradstock Parish Council to be held on:

**Wednesday 7th May 2025, commencing at 7.30pm
at The Reading Room, High Street, Burton Bradstock, Bridport DT6 4QA.**

- 1. ELECTION OF CHAIR AND VICE-CHAIR**
To elect Chair and Vice-Chair, including signing Acceptance of Office forms.
- 2. APOLOGIES FOR ABSENCE**
To receive any apologies for absence from Council members.
- 3. DISCLOSURE OF INTERESTS**
To receive declarations of interests or grants of dispensation.
- 4. MINUTES**
To approve and sign as a correct record the Minutes of the Parish Council meeting held on the 2nd April 2025.
- 5. MATTERS ARISING**
Matters arising from the above minutes – current actions.
- 6. PUBLIC FORUM**
An opportunity for members of the public to make a comment or statement on agenda items only (maximum 15 minutes).
- 7. DORSET COUNCIL MATTERS**
To receive a report from Cllr Sally Holland.
- 8. DORSET POLICE MATTERS**
To receive a report from PCSO Alex Bishop.
- 9. CLERK UPDATE**
To receive the Clerk's report and discuss any correspondence received.

10. PLANNING MATTERS

To Consider any planning applications, appeals or enforcements in circulation.

Application No: P/VOC/2025/02133 Bredy Farm

11. FINANCIAL MATTERS

All papers circulated prior to the meeting.

a. To consider the finance reports and payments list for approval.

b. To approve the bank reconciliation.

c. To approve the appointment of Paula Harding of Barker Fox Associates to carry out the internal audit. Due to unforeseen circumstance Paul Reynolds can no longer assist.

d. To approve donations to the BVN and Bridport & District Citizens Advice.

12. GENERAL POWER OF COMPETENCE

To agree the adoption of General Power of Competence as defined in the Localism Act 2011. Criteria met of CiLCA qualified Clerk and two-thirds of the total number of councillors have been elected.

13. POLICIES, PROCEDURES AND REGISTERS

To review the following;

- Standing Orders
- Financial Orders
- Asset Register

14. ROLES AND RESPONSIBILITIES

To agree councillor roles and responsibilities

15. PARISH COUNCIL MEETING DATES

To approve meeting dates for 25/26.

16. PARISH COUNCIL PROPERTY

To consider and agree any actions in relation to Parish Council property:

- a. Basketball Project Update.
- b. Corncrake Hedge Cutting.
- c. To discuss and approve funding for a new bench in Corncrake.

17. OTHER COUNCIL MATTERS

To consider and agree any actions in relation to other council matters.

- a. Update from Cllr Batten on the SWCP path.
- b. Communications – To consider items for the June BVN (deadline 9th May).

18. OPEN PUBLIC FORUM

An opportunity for members of the public to make a comment or statement (maximum 15 minutes).

19. TO NOTE AGENDA ITEMS FOR THE NEXT PARISH COUNCIL MEETING.

20. DATE OF NEXT MEETING

Wednesday 4th June 2025.

Signed by the Clerk: *Leanne Way*

Dated: 1st May 2025