



BURTON BRADSTOCK PARISH COUNCIL AGENDA

The Reading Room, High Street, Burton Bradstock, Bridport, DT6 4QA.

Email: clerk@burtonbradstock-pc.gov.uk

Website: www.burtonbradstock-pc.gov.uk

Dear Councillor,

You are hereby summoned to attend the Parish Council Meeting of Burton Bradstock Parish Council to be held on:

**Wednesday 3rd December 2025, commencing at 6.30pm
at St Mary's Church, Burton Bradstock, Bridport DT6 4QY.**

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence from Council members.
- 2. DISCLOSURE OF INTERESTS**
To receive declarations of interests or grants of dispensation.
- 3. MINUTES**
To approve and sign as a correct record the Minutes of the Parish Council meeting held on the 5th November 2025.
- 4. MATTERS ARISING**
Matters arising from the above minutes – current actions.
- 5. PUBLIC FORUM**
An opportunity for members of the public to make a comment or statement on agenda items only (maximum 15 minutes).
- 6. CHAIR'S REPORT**
To receive a report from the Parish Council Chair.
- 7. DORSET COUNCIL MATTERS**
To receive a report from Cllr Sally Holland.
- 8. DORSET POLICE MATTERS**
To receive a report from PCSO Alex Bishop.

9. **CLERK UPDATE**
To receive the Clerk's report and discuss any correspondence received.
10. **PLANNING MATTERS**
To Consider any planning applications, appeals or enforcements in circulation.
11. **TO RECEIVE AND AGREE THE FOLLOWING UPDATED PARISH COUNCIL PROCEDURES:**
 - Risk Assessment
12. **FINANCIAL MATTERS**
All papers circulated prior to the meeting.
 - a. To consider the finance reports and payments list for approval.
 - b. To approve the bank reconciliation.
 - c. Confirm BLAP contribution.
13. **OTHER COUNCIL MATTERS**
To consider and agree any actions in relation to other council matters.
 - a. Communications – to consider items for the January BVN (deadline 5th December).
14. **OPEN PUBLIC FORUM**
An opportunity for members of the public to make a comment or statement (maximum 15 minutes).
15. **TO NOTE AGENDA ITEMS FOR THE NEXT PARISH COUNCIL MEETING.**
16. **DATE OF NEXT MEETING**
Wednesday 7th January 2025.

Signed by the Clerk: *Leanne Way*

Dated: 27th November 2025