

BURTON BRADSTOCK PARISH COUNCIL

Digital Accessibility Policy

Adopted January 2026

Purpose

Burton Bradstock Parish Council is committed to ensuring that its digital services are accessible to all users, including people with disabilities. This policy sets out how the Parish Council meets its obligations under accessibility legislation and promotes inclusive access to information and services.

Scope

This policy applies to:

- The Burton Bradstock Parish Council website
- Digital documents published by the Parish Council (including PDFs, Word documents and meeting papers)
- Any other digital content or online services provided by or on behalf of the Parish Council

Legal Framework

This policy supports compliance with:

- The **Equality Act 2010**
- The **Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018**

These regulations require public sector bodies to make their websites and mobile applications accessible by meeting the **Web Content Accessibility Guidelines (WCAG) 2.2**, level AA.

Accessibility Standards

Burton Bradstock Parish Council aims to ensure that its digital content:

- Is **perceivable, operable, understandable and robust**
- Meets **WCAG 2.2 AA** standards wherever reasonably practicable
- Is compatible with assistive technologies such as screen readers, screen magnifiers and voice recognition software

What We Are Doing to Improve Accessibility

The Parish Council will:

- Design and publish web content using clear language and logical structure
- Ensure sufficient colour contrast and readable font sizes
- Provide alternative text for images where appropriate
- Use accessible formats for documents wherever possible
- Regularly review and test the website for accessibility issues
- Address identified accessibility problems within a reasonable timescale

Non-Accessible Content

Some older documents or third-party content may not be fully accessible. Where this is the case:

- We will clearly explain any known limitations
- We will provide the information in an alternative accessible format on request

BURTON BRADSTOCK PARISH COUNCIL

Requesting Accessible Information

If you need information from the Parish Council in a different format, such as:

- Large print
- Easy Read
- Audio
- An accessible digital format

please contact us and we will do our best to provide this within a reasonable timeframe.

Contact details:

Burton Bradstock Parish Council

Email: clerk@burtonbradstock-pc.gov.uk

Reporting Accessibility Problems

If you find any accessibility issues with our website or digital content, or have suggestions for improvement, please contact the Parish Council using the details above. We welcome feedback and take accessibility concerns seriously.

Enforcement Procedure

If you are not satisfied with our response to an accessibility request or complaint, you may contact the **Equality Advisory and Support Service (EASS)**, which enforces the accessibility regulations.

Review and Monitoring

This policy will be:

- Reviewed at least **annually**
- Updated when there are significant changes to legislation, guidance or Parish Council digital services